

24 September 1981

MEMORANDUM FOR: Deputy Chief, Benefits and Services Division

STAT FROM : [REDACTED]
Fitness Coordinator, Office of Personnel

STAT SUBJECT : Inspection of [REDACTED] Building Exercise Room and
Recommendations for Repair and Replacement of
Equipment

On this date, at the request of [REDACTED] Space Allocations/Office
of Logistics, I accompanied him to [REDACTED] Building to advise on exercise
room improvements.

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My recommendations are as follows:

- a. The bicycle be replaced.
- b. The treadmill be dispensed with.
- c. The rowing machine be replaced.
- d. A stand be built to hold barbell plates and dumbbells.
- e. Collars be purchased for the barbell (which has none at present).
- f. An abdominal board and stand (rack) be purchased.
- g. That three (3) pulley wheels (P-2006) and Lat Pull cable on universal gym be replaced with new plastic wheels and plastic covered cable respectively.
- h. Two (2) mirrors be provided for burlap covered wall.
- i. A sign be made reading "Replace Weights on Stand for Safety."

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STAT cc: [REDACTED]
w/attachments

